

Mount Stromlo High School - Parents and Citizens Association

General Meeting 6 June 2022, 7.15 pm

School meeting room & online

Please [email the secretary](#) to comment

Meeting opened 7.15 pm

P&C President, John Wellard opened the meeting and welcomed participants.

Acknowledgement of Country

1. Apologies

Julie Williams Public Officer,

2. Attendance: 9

John Wellard

Marina Spurgin

Tammy Sattler

Nicholas Potter

Peter Radford

Online:

Donna Campbell

Josephine Ponsford

3. Presentation

Jo Power, Executive Teacher, Arts and Technology

- Year seven and eight students don't choose electives, they get to experience everything over a two-year period, while year nine and ten students have more say in their program of electives. They usually know what they like.
- To select electives for second semester, students go online and choose electives. Teacher skills and student choice impact the range of electives and subjects offered may change.
- Drama, performance, and dance performance, all became difficult during COVID.
- Band rehearsing every Tuesday or Thursday mornings before school.
- Drama studio students live play 'The Importance of Being Earnest'.
- Doing a film next semester.
- The annual StromFest performance is October.

4. Correspondence

Correspondence letter from ACT P&C Council – insurance renewals survey. Treasurer will get an invoice from the Insurance Agency soon.

5. P&C Reports

a. Treasurer report, term one

Jaron Bailey returns to the Treasurer's role, while Julie has completed the term one report:

We currently have a total of \$17,365 in the bank.

This includes a total of \$763.17 from Square sales, and \$407.40 in cash sales at the election bbq (a very good total of \$977.97, once all our costs have been deducted).

We have also received \$100 from uniform sales.

Minutes P&C GM 6/6/2022

In the total, we also have \$595.00 of voluntary contributions which was meant for the school! I will liaise with Sue Scott for a cheque to direct the money to the school. This is not the first time that this has happened.

We also need to reimburse John for the purchase of the Square. This will bring our total in the bank to \$16,720.

b. President Report

Election Day BBQ

I thank Marina for her efforts organising the BBQ and acknowledge the work of all the volunteers. While there were a couple of extra visits to the supermarket during the day, it worked well. We set up a Square reader and took approx. \$700 dollars in cash and \$700 online sales. We didn't know if anybody was going to turn up or vote online. While we were setting up between 7.00-730am, people began lining up then it was a constant stream of people. We were all packed up by 530pm.

The year 10s had a raffle and sold tickets from the bbq table.

Marina noted that we received donations of items from Deb, Bronwyn Madge, Melanie, Leonie, and Gabby, and had amazing volunteer onion choppers, including Deb, Scott, Natasha and Carol. On the day we had Sean, Tammie and her son Nate, Donna and her daughter Sam, Kasia, Scott, Tim and Tracy, and Josephine helped with cleanup.

We raised approximately \$1,000 after expenses and are looking to book another bbq at Bunnings later in the year as we have items left over.

c. P&C Council Delegate

No report from Kylie, Council delegate, Marina outlined Council's March GM.

- New delegates' briefing - delegates are an important conduit sharing information from Council meetings to and from P&C committees.
- RAP Update of Council's Reconciliation Action Plan. P&Cs are invited to share how they are marking this week.
- COVID-19 management in schools beyond term 1. Parents on school grounds, teacher shortages, class sizes, managing ventilation during cooler weather, live stream school assemblies, changes to restrictions and communication to school communities, and classroom mosquitos risk with open windows.

6. Principal's Report

The Principal congratulated Brian Downton, Stromlo's deputy principal, now principal of Deakin high school.

NAPLAN starts this week. Pros and cons - one test on one day that provides information, which we use. We are also judged on it. It's not the only assessment of learning programs. Rod Grieves and Sam Holmes organised.

COVID restrictions easing

A welcome change to mask restrictions for staff - in line with the community - makes a big difference being able to see facial expressions. Cohorting is gone, excursions return, plus performances, clubs ie the writing club. Athletics carnival went ahead - successfully - PE department and teachers organised.

Workload and staff

Impact of Covid - students would get Covid then parents/teachers have to isolate with their kids, and then they would get it. Teachers could be out for 10 to 14 days, which is difficult to cover. Most of this year has had 20 to 25% of staff away every day. Peter did a lot of relief but the team tried not to collapse classes where possible.

Minutes P&C GM 6/6/2022

Isolation rules changing will help. The Directorate is under pressure and it is very difficult to find staff. As the term progresses we'll see more staff coming on which should ease that pressure. The first priority is to get teachers in front of classes.

Hence the planning days. No choice about whether we have them or not. The teachers are grateful, but we acknowledge the pressure on families as well.

Information night

Most high schools aren't having the in-person information night. We're having an online event similar to what we did a couple of years ago and a Q&A session with parents. This allows us to put as much of our energies into focusing on our core business, and what matters most.

A question was asked about the mobile phone policy re implementation. Peter said he couldn't be happier with it, they were good at reminding staff and the kids are getting used to it.

Brief discussion about the five year rule and staff.

Leading Teams

The school employs a company called leading teams, they work with schools, businesses, and organisations across Australia. MSHS won the high performing team of the year award.

Kitchens

We just had the meeting with the architect and once they get going, it'll probably be six months for a complete refurbish. One will be a full hospitality kitchen and the other one will be a redo of the domestic kitchens.

School board report no school board meeting since the last report as tonight's was cancelled. Board member details and outline: Chair, Melanie Selems, Bronwyn Madge, Kim Smith, Sharon Kenny. The board meets twice in terms one and four and once in terms two and three.

7. Previous minutes

John Wellard moved that the previous meeting's minutes of 9 May 2022 be accepted, seconded by Jaron Bailey.

8. General business

P&C minutes

John raised the need for the minutes to be distributed expediently through a process to get them out to the community. Marina recommended 14-21 days notice of meetings, and distribution of minutes 7-14 days after. Previous minutes are also attached to the next meeting's agenda sent out 7-14 days prior to the next meeting. Marina to meet with Kim Smith to discuss linking the minutes to the website, as well as the P&C constitution and bylaws.

P&C ABN

The ABN 82 139 388 735 is active. 'Stromlo High School P&C Canteen'. John checked and we can't change the name associated with the ABN, but can continue to use it. Is there any value in changing the name? <https://abr.business.gov.au/ABN/View?abn=82139388735>

Stromlo High School Canteen (trading name) 24 Feb 2000 – current
Stromlo High School P&C Association Canteen (entity name)

Josephine asked if the ABN is linked in anyway to our Constitution? No-neither canteen or ABN, but need to update bylaws in relation to canteen.

Minutes P&C GM 6/6/2022

2nds Uniform Sale

John recommended changing the time to start earlier with setup at 3-3.30 and sale 3.30-5.00pm. All agreed. Link for new uniforms <https://www.lowes.com.au/schools-online/mount-stromlo-high-school>. Marina noted they still don't have long trousers for boys.

We've been asked for hoodies, black shirts and trousers, track pants, spray jackets.

Brief discussion of [uniform policy](#)

Parent Survey

MS provided the parent [survey link](#) ... for the committee to test.

Bank accounts

This was unclear in the record... John do you have information regarding please.

9. Meeting closed 9.10pm

John thanked everyone for attending and contributing

Next meeting: Monday 1 August

Action list 6/6/2022

Item	Person	Action	By	✓ ?
21/3				
5	Marina	Email Shannon Carnovale, Melrose High	24/3	✓ response received
7a	Marina	Add the constitution to the school's P&C webpage and update the membership form	9/5	✓ In progress with Kim Smith
7c	Julie	2nds Uniform sale: Sue, confirm date for sale term 2, week 1 or 2 Marina to do the Ads for Facebook, Scope.	26/4	✓ Jun 24 ✓ Sent to Sue
7d	Marina	Bunnings BBQ date	9/5	✓
8	Marina	P&C feedback poll	9/5	✓ draft
Items 9/5				
5	Marina	Draft letter to invite SRC to speak to the P&C and outline ways the association can assist the student council	20/6	✓
5	John, Julie	Change signatories on the bank accounts.		
5	John	John is investigating Square Reader POS. Check whether we can register a square reader for associations.		
8	John, Marina	ABN, change name. Request form.	20/6	✓ name can't be changed
Items 6/6				
	Marina	book another sausage sizzle. Tuggeranong Bunnings, Cnr Anketell & Oakden Streets, Greenway ACT 2900. Ph 02 6234 2000	20/6	✓
	Jaron	Insurance		