

Education Directorate policy states that a Year 10 Certificate is awarded to a Year 10 student who, according to the Principal of the school, displays

- Satisfactory academic achievement
- Satisfactory behaviour at school
- Satisfactory attendance

The following criteria are the standard by which Mount Stromlo High School determines satisfactory completion of secondary schooling leading to the award of a Year 10 Certificate.

**Satisfactory academic achievement** is considered basic achievement (D grade) or better for at least 75% of grades awarded over the two years of study. This means over a two-year period students cannot have more than 6 E grades.

Year Coordinators and individual teachers counsel students who receive unsatisfactory grades, and provide guidance on subject choice, completion of assessment tasks and time management. Student performance is closely monitored during the following semesters to provide clear targets for improvement.

**Satisfactory attendance** is defined as at least 80% attendance over the year unless explained by a medical certificate or family travel documents. If a student arrives late to school, the morning TEAM (roll call) is considered a lesson absence.

School staff regularly contact parents/carers to alert them to their child's absences. Parents/Carers are encouraged to notify the school when their child is absent due to illness, family bereavement or medical appointments.

**Satisfactory behaviour** at school is defined in terms of school suspensions. A student who receives more than ten days of suspension in any one year of the two year period of the certificate, or an equivalent number over part of that time, will not be awarded a Year 10 Certificate.

When students return from suspension, Year Coordinators and Executive Teachers work closely with the student and their family to develop a support plan to assist the student to modify their behaviour in the future.

For students whose performance in Year 9 in any one or more of the above areas falls below the standard, the Principal (or delegate) will conduct a review and alert the student and their parents/carers of the need for a meeting to determine whether and how the student may be able to redeem his or her eligibility during Year 10.

Students who fail to meet the prescribed criteria for the Year 10 Certificate will receive a High School record of Achievement in place of the Year 10 Certificate.

School-based decisions can be appealed. The student or parent/carer should respond in writing within 10 days of receiving written notice of the decision.